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County of San Diego

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES
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SANDY PARKS
ASSISTANT DIRECTOR

WEIGHTS & MEASURES
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Dear Valued Customer:

Annual registration and inspection of Point-Of-Sale (P.O.S.) systems is required by law before being used or placed into service, to ensure a fair and equitable marketplace. Registration fees offset the cost of inspection and testing to ensure compliance.

REGISTRATION REQUIRED:

- ☐ Make any necessary changes on the enclosed Annual Registration Application.
- ☐ Return the application with the required fees due.
- ☐ Send all applicable fees -- including any penalties accrued:
 - By check or money order payable to: *County of San Diego*.
 - By Visa or MasterCard accepted with signed authorization form.
 - In person at our office, Monday-Friday, 8:00 a.m. to 4:00 p.m., excluding holidays.
- ☐ Keep a copy for your records; expiration date is on the top of the application. Your registration is valid once your application and fees are received; permits or certificates will no longer be mailed.

FEE: 1-3 POS Stations = \$145; 4 or more POS Stations = \$170.

For Applications Issued:

January 1 through March 31.....
April 1 through June 30.....
July 1 through September 30.....
October 1 through December 31.....

Registration Period Expires On:

December 31
March 31
June 30
September 30

DUE DATE AND PENALTIES:

- Registrations not received or postmarked within 30 days of the due date are considered delinquent and will accrue penalties. (Your due date is on the enclosed application form.)
- 50% penalty is levied every 30 days past the due date, up to 200% penalty.

ADDITIONAL INFORMATION:

- A separate registration application (with applicable fees) is required for each business location with a POS system.
- Registrations are not transferable from one person to another or from one location to another. If your business moves or is sold to new owner, a new registration is required.
- Annual registration is the responsibility of the person who owns or uses these devices.

RESOURCES:

- Information on line: <http://www.sdcounty.ca.gov/awm/wm.html>.
- Please call: 858-694-2778, Monday – Friday, 8:00 a.m. to 4:00 p.m.